



believe & achieve

Headteacher: Stephen Tong

June 2019

Dear Parents and Carers

PROPOSED CHANGES TO THE SCHOOL DAY 2019-20

I am writing to you to inform you of some proposed changes to the school day at Poltair School for next year. If approved, these would come into operation from September 2019. The school day will vary slightly, depending on which year group your child will be in. A summary of the proposed times is laid out below.

Years 7, 8 and 9

08.40 Tutor Time
09.00 Lesson 1
10.15 Break 1
10.30 Lesson 2
11.45 Break 2
12.00 Lesson 3
13.15 Lunch
14.00 Lesson 4
15.15 Normal school day ends
15.30 – 16.30 (Thursdays) Poltair Plus

Years 10 and 11

08.40 Tutor Time
09.00 Lesson 1
10.15 Lesson 2
11.30 Break
11.45 Lesson 3
13.00 Lunch
14.00 Lesson 4
15.15 Normal school day ends
15.30 – 16.30 (Thursdays) Poltair Plus

The following things would not change:

- Students would begin the day with Tutor time or an Assembly.
- The school day will continue to be made up of four 75 minute lessons; equating to 20 lessons per week.

The following things would be different

- The school day will begin slightly later (5 minutes) and finish later as well (15 minutes)
- The amount of time given over to breaks (eating and social time) would be increased slightly
- The day will be slightly different for students in Years 7 to 9 compared to those in Years 10 and 11.
- Years 7, 8 and 9 will effectively have a break after each lesson / learning episode.
- Years 10 and 11 will benefit from a longer lunch time, allowing them to attend specific and bespoke interventions in school time.

Benefits of the changes

- This model will allow us to provide a wider range of clubs and activities for students during their lunch break.
- By having staggered break times, queues for food should lessen and there will be more space in the dining hall for students to sit and eat.
- Both students and staff will benefit from having a school day that is less rushed.
- By delivering more clubs and interventions within the school day, we hope to ensure that all students regardless of where they live will be more easily able to benefit.
- Students will be easier to supervise during break times.

Hopefully you will see and understand the rationale behind the changes. However, if you would like to discuss the proposals in person, I would be happy to hold a meeting with interested parents / carers on Thursday 27th June at 5.00 at school.

Yours sincerely,

A handwritten signature in black ink that reads "Stephen Tong". The signature is written in a cursive style with a large initial 'S'.

Mr Stephen Tong
Headteacher